

RECORD OF BOARD PROCEEDINGS

(MINUTES)

_____ Corbin _____, Ky. _____ February _____ 20 12

The _____ Corbin _____ Board of Education met at 1901 Snyder Street at _____ 7:00 _____ o'clock

P _____ M., on the _____ 16th _____ day of _____ February _____, 20 12 _____, with the following members present:

(1) Lynne Huff _____ (2) Dr. Angela Morris _____ (3) Kim Croley _____

(4) Lisa Cleary _____ (5) Todd Childers _____

I. Opening

Call to order – Board Chair Kim Croley

Roll call – Lynne Huff, Dr. Angela Morris, Kim Croley, Lisa Cleary, Todd Childers

Persons signing the register – Alicia Logan, Mark Daniels, John D. Faulconer, Chris Jones, Hannah Jones, David Cox, Susie Hart, Byron Hart, Jane Chandler, Kendra Champlin, Monique Leblanc, Kelcey LeBlanc, Bill Jones, Lora Jones, Sarah Gay, Megan Williamson, Hannah Goins, Rhonda Gabbard

II. Agenda approval

Recommendation: *It is recommended the Board approve the February 16, 2012, agenda, along with addendum items.*

Prior to vote, per request from Corbin High School teacher Rick McClure, Operations Item 9, related to JOTC field trip, was removed from the agenda.

Motion by Lisa Cleary and seconded by Angela Morris to approve the recommendation. Motion carried by a 5-0 vote.

III. Recognitions and reports

- **JROTC Color Guard** – The award winning Corbin High School Color Guard, made up of Joanne Wang, Kevin Davis, Travis Brown, and Joseph Farley, presented the Colors. Lieutenant Colonel Rick McClure introduced the group and spoke of their accomplishments. Chair Croley presented each member of the Color Guard a small gift and expressed appreciation for their service to the school and the community.
- **Board Member Kim Croley Receives KSBA Academy of Studies Award** – Superintendent McNeel presented to Chair Croley the KSBA Academy of Studies for reaching Levels 1 through 4, Level of Distinction.
- **National Merit Scholar Finalist** – Brenton Smith, senior, Corbin High School – Principal Faulconer introduced Brenton and presented to him a certificate to recognize his scoring at the National Merit Scholar Finalist level. Chair Croley highlighted the extreme competition that exists for a student to receive the status of National Merit Finalist. She presented a small gift to Brenton for his achievement.
- **National Board Certification** – Erika McHargue receives National Board Certification – Chair Croley recognized Erika as the tenth Corbin teacher to receive National Board Certification and noted the difficulty in reaching this level of distinction. Dave Cox gave her a small gift of appreciation.

- **Corbin High School Program Update** – Principal John Derek Faulconer spoke proudly of the staff and students at Corbin High School. The enclosed document highlights the items described during the meeting. Students from Andrew Roark’s digital electronics class made presentations. The first presentation was given by Adrian Miller, Michael Peace and Ethan Taylor on a video game they are developing to send in for the STEM competition. The second presentation was given by Mitchell Frederick, Cody Ellis, Tyler Cobb, Tyler Cupp and Zach Tye. They presented a Project Based Learning Project to construct a robot. Everyone enjoyed the demonstration of the working robot. None of the students had prior experience in building or working with a robot.
- **Media/Communication Activities Report** – Susie Hart, Entrepreneurial and Outreach Programs Coordinator, provided a written report to the Board and introduced her new staff, Sarah Gay and student workers Hannah Goins, Megan Williamson, Blake Nash, and Brenton Smith. A brief review of areas of focus and goals was given.
- **Special Education Written Report** – Jane Chandler, special education director and principal, provided a copy of the enclosed report and explained how the district is working on getting audio assistive technology in all classrooms. The devices provide great learning experiences for children with disabilities. The number of special education students in the district is about 12%. The low number can be attributed to the utilization of RTI by staff.
- **Open Comments** – None

IV. Minutes and financial management

Recommendation: *It is recommended the Board approve minutes and financial management items.*

Motion by Todd Childers and seconded by Lynne Huff to approve the recommendation. Motion carried by a 5-0 vote.

1. Approve Board minutes for January 12, 2012
2. Treasurer’s report for January, 2012
3. Bills payable:

Fund 1	General Fund
Fund 2	Special Revenue
Fund 51	Foodservice
Fund 52	Day Care Operations
Fund 310	Building Fund
Fund 320	Capital Outlay
Fund 360	Construction Fund

V. Personnel

Recommendation: *The Board verifies receiving notification on personnel actions taken by Superintendent.*

Motion by Dr. Angela Morris and seconded by Lisa Cleary to approve the recommendation. Motion carried by a 5-0 vote.

Employments for 2011 - 2012:

400-Rhonda Whittemore	substitute teacher, district, 1/27/12
628-Angela Munyan	substitute custodian, district, 1/10/12
628-James Patton	substitute custodian, district, 1/19/12
628-James Smith	substitute custodian, district, 2/06/12
630-Abbey Bailey	substitute instructional monitor, district, 1/10/12
630-Shawwna Gambrel	substitute instructional monitor, district, 1/06/12
630-Ashley Lay	substitute instructional monitor, district, 1/06/12

RECORD OF BOARD PROCEEDINGS

(MINUTES)

The Corbin Board of Education met at 1901 Snyder Street, Ky. February, 20 12
P.M., on the 16th day of February, 20 12, with the following members present:
 (1) Lynne Huff (2) Dr. Angela Morris (3) Kim Croley
 (4) Lisa Cleary (5) Todd Childers

630-Christina Mindel	substitute instructional monitor, district, 1/26/12
631-Madeline Moore	student worker, district, 1/23/12
631-Jessica Sproles	student worker, district, 1/23/12
659-Amber Case	instructional monitor, CPC, 11/21/11
663-David Colvin	production specialist, district, 1/23/12
663-Hannah Goins	production specialist, district, 1/12/12
663-Megan Williamson	production specialist, district, 1/16/12
664-Jacob Pennington	bus driver, district, 1/23/12
665-Pamela Smith	21 st Century Program Coordinator, district, 1/17/12
669-Kenneth Sutton	custodian, CPS, 1/30/12
899-Melissa Johnson	after school instructional monitor, CPS/CES/district, 12/14/11
929-Hannah Goins	girls soccer coach, CMS, 2/06/12
950-Will Sanderson	girls' bowling coach, CHS, 1/06/12

In House Employments:

Liberty Roberts team leader, CES, 1/24/12

Resignations:

Richard Allen	cook/baker, CMS, 2/05/12
Darnell Barton, Jr.	custodian, CPS, 2/16/12
Brenda Sue Gentry	lunchroom manager, CHS, 11/30/11
Elizabeth Maguet	secretary, CC, 4/16/12
Johnny Ray Marion	substitute teacher, district, 1/10/12
Debra Petrey	4 th grade team leader, CES, 1/09/12
Teresa VanNorstran	bus monitor, district, 1/17/12

VI. Operations

Recommendation: *It is recommended the Board approve operation items.*

Prior to vote, Operations Item 9 was deleted.

Motion by Lisa Cleary and seconded by Todd Childers to approve the recommendation, with item 9 deleted. Motion carried by a 5-0 vote.

1. Approve Family Resource and Youth Services Centers School District Assurance Certification
2. Approve requests for Family and Medical Leave of Absence:
 - a. Melanie Howard, teacher, Corbin Elementary/FMD, September 27, 2011 to January 2, 2012
 - b. Debra Petrey, teacher, Corbin Elementary, January 10, 2012 to April 10, 2012
 - c. Wendy Pietrowski, teacher, Corbin Primary, October 3, 2011 to January 2, 2012

- d. Rhonda Watson, teacher, district, January 31, 2012 to February 10, 2012
- e. Phyllis VanNorstran, bus monitor, CPS, January 2, 2012 'to be determined by doctor'
3. Approve 1st Reading on Administrative Procedure:
 - a. **03.123 AP.2 Sick Leave/Personal Leave Verification Form**
4. Create and approve head custodian position at Corbin Center/Ossie Burch
5. Approve continuation application for the Drug Free Communities grant in the amount of \$125,000 for the 2012-2013 school year
6. Approve applying for the KY-AHED (Kentucky Appalachian Higher Education) grant in the amount of \$5,000
7. Approve applying for renewal of the FCC (Federal Communications Commission) license for WRHR-FM
8. Create and approve extra service positions for providing community education services – **Board Member Morris asked about the position and the Superintendent explained that the program will be self supporting.**
9. Approve request for the Corbin High School JROTC students to travel to Radeliff, Kentucky to participate in drill and ceremonies, March 9-10, 2012 – Colonel Rick McClure, sponsor
10. Approve request for Corbin High School softball team to travel to Owingsville, Kentucky, March 23-24, 2012, to play in the Bath County Invitational – Chris Hart, coach
11. Approve request for Corbin High School softball team to travel to Frankfort, Kentucky April 27-28, 2012, to play in the Western Hills Invitational – Chris Hart, coach
12. Approve change orders on Corbin High School Phase 1 project pending Kentucky Department of Education approval for the following:
 - a. Bid package 0500 – Dallas Welding for a decrease in the amount of \$1,200
 - b. Bid package 0700 – Dixie Roofing for an increase in the amount of \$31,655
 - c. Bid package 0920 – Wilder Enterprises, Inc. for an increase in the amount of \$1,467
13. Superintendent requests permission to attend the National School Plant Management Association [NSPMA] Annual National conference in Myrtle Beach, SC, March 11-15, 2012, registration and motel fees paid by Kentucky School Plant Management Association [KSPMA] and NSPMA
14. Approve BG-1 for boiler replacement at Corbin Elementary School, pending Kentucky Department of Education approval – **Board member Childers asked about cost figures and Darrell Tremaine explained that Charlie Wade with KTA provided the expertise in establishing the BG-1.**
15. Approve Capital Request Form to allow Capital Outlay Funds to be used for boiler replacement at Corbin Elementary School, pending Kentucky Department of Education approval
16. Approve 2012-2013 School Allocations to SBDM Councils for staffing and instructional funds
17. Approve contract template for providing Corbin community education services at the Corbin Center and in the district.
18. Approve 2nd Reading on Board Policy:
 - a. **09.124 Tuition**
19. Approve request for FCLLA students to travel to Galt House, Louisville, Kentucky for the State Star Events, March 27-30, 2012 – Jessica Lester, sponsor
20. Approve request for Unpaid Maternity Leave, for Stacie Moses, CIS/CMS Youth Services Center Coordinator, February 27-July 1, 2012

VII. Discussion/action items

1. **Corbin High School Cafeteria Expansion Project** – Detailed facility bonding reports from the district's financial agent, Hilliard-Lyons, were provided to Board members. Local building funds and the School Facilities Construction Commission [SFCC] Facilities Offer of Assistance were outlined. It was noted that the SFCC Offer will not be known until the closure of the 2012 Legislative session. Superintendent McNeel summarized the building fund conditions of the school district. He announced that funds are available to complete the cafeteria expansion project, with or without the SFCC Offer of Assistance.

Board members and administration also discussed and supported the expansion of technology to enhance learning, one of the six Board Goals. Board Member Childers noted that one of his recent

RECORD OF BOARD PROCEEDINGS

(MINUTES)

Corbin, Ky. February 20 12

The Corbin Board of Education met at 1901 Snyder Street at 7:00 o'clock

P. M., on the 16th day of February, 2012, with the following members present:

- (1) Lynne Huff (2) Dr. Angela Morris (3) Kim Croley
 (4) Lisa Cleary (5) Todd Childers

meetings a Kentucky school district used building fund dollars to fund the purchase of technology. Mr. McNeel was hopeful that SFCC Offer will become a reality and that would allow the building bonds to be sold in July 2012. Board members will be provided information on new developments related to the project.

2. **Mission Statement and Goals for Corbin Board of Education** – An open discussion and minor edits took place on the Mission Statement and Goals for Corbin Independent Schools. Motion by Lisa Cleary and seconded by Lynne Huff to accept the amended Mission Statement and Goals for the Corbin Board of Education. Motion carried by a 5-0 vote.

The Mission of the Corbin Board of Education and the Goals are as follows:

“Striving to be the BEST”

- § ***“All students and staff will be challenged to reach their highest potential.”***
- § ***“All students will be equipped with the skills for success beyond high school.”***
- § ***“All students and staff will use technology to enhance learning.”***
- § ***“All students and staff will work to enhance partnerships among parents, community and businesses.”***
- § ***“All students and staff will have safe, inviting, clean and drug-free schools.”***
- § ***“All students and staff will embrace diversity and treat others with respect.”***

3. **Selection Procedure for Audit Firm to Conduct 2011-2012 Audit** – A brief discussion was held on determining the procedure to select an Audit Firm. Motion by Angela Morris and seconded by Todd Childers to receive bids from firms to conduct the Audit for 2011-2012, with the option to renew. Motion carried by a 5-0 vote.
4. **Board Report on Evaluation of the Superintendent** – Chair Croley announced that the members of the Corbin Board of Education met in executive session on January 31, 2012, for the purpose of evaluation of the school superintendent. Board members gave the performance of the superintendent as exemplary and that the Board will extend to the superintendent a three [3] year extension on his contract, effective July 1, 2012. Completion of the new contract will give Mr. McNeel a total of 50 years in public education. Chair Croley noted that everyone, Board members, superintendent and staff must work as a TEAM, accomplishing the four [4] focus areas set by the Board. The four FOCUS areas are as follows:
- A. **Policy and Procedure Awareness and Implementation**
 - B. **Community Involvement Expansion**
 - C. **Technology to Enhance Learning**
 - D. **Improvement Plans {Schools & District} Streamlined & Regular Reporting to Board**
5. **Reflections on KSBA Annual Conference** – Board members and Superintendent McNeel reflected on the experiences they had in attending the 2012 KSBA Annual Conference. Everyone agreed that this year’s conference had more speakers and sessions that reflected the vision and direction for school districts. A highlight was the many sessions on technology.
6. **Comments from Superintendent** - None

- VIII. Comments from Board Members** – Chair Croley announced that the March Board meeting will be moved to Tuesday, March 6, 2012, and become a Special Board Meeting.

Chair Croley provided time during the meeting for Board members to review and to discuss the proposed contract to rent the Corbin Center. Bob Hammons prepared the document and discussed with Board members. **Motion by Lynne Huff and seconded by Todd Childers to approve the rental contract for the Corbin Center. Motion carried by a 5-0 vote.**

- IX. Adjourn** – At 9:22 pm, motion by Lisa Cleary and seconded by Todd Childers to adjourn the Board meeting. **Motion carried by a 5-0 vote.**

Signed,

CHAIR, CORBIN BOARD OF EDUCATION

SECRETARY, CORBIN BOARD OF EDUCATION