

RECORD OF BOARD PROCEEDINGS

(MINUTES)

The Corbin, Ky. January 2012
 Board of Education met at 108 Roy Kidd Avenue at 7:00 o'clock
 P.M., on the 12th day of January, 2012, with the following members present:
 (1) Dr. Angela Morris (2) Todd Childers (3) Lisa Cleary
 (4) Kim Croley (5) Absent: Lynne Huff

I. Opening

Call to order – Superintendent McNeel called the meeting to order and noted to the audience the need to select a Board Chair and Vice-Chair

Roll call – Members present: Dr. Angela Morris, Todd Childers, Lisa Cleary, and Kim Croley. Not present: Lynne Huff

Selection of Board Chair and Board Vice-Chair for Corbin Board of Education – Superintendent McNeel noted the need for the members of the Board to select a Chair and Vice-Chair and to set length of term, one or two years.

Lisa Cleary nominated Kim Croley as Board Chair for a term of one year. No other nominations were made. **Motion by Lisa Cleary and seconded by Angela Morris to select Kim Croley as Chair for the Corbin Board of Education, one year term. Motion passed by 4-0 vote.**

Angela Morris nominated Lisa Cleary as Board Vice-Chair for a term of one year. No other nominations were made. **Motion by Angela Morris and seconded by Todd Childers to select Lisa Cleary as Vice-Chair for the Corbin Board of Education, one year term. Motion passed by 4-0 vote.**

Persons signing the register – Mark Daniels, Alicia Logan, John Siler, Brenda Hammons, Melissa Shackelford, George Shackelford, Ryan Shackelford, Lauren Shackelford, Cassendra Risner, Jaden Harp, Chris Harp, Brian Lebanion, Anna Bowling, Chris Lebanion, Jon Lebanion, Nick Lebanion, Vonna Hutson, Noah McIntyre, Brandon Lebanion, Valerie Lebanion, Kimberly Brockman, Markie Huddleston, Kennie Huddleston, Mark Huddleston, Yiu Chi Ho (Paul), Sherry Trimble

II. Agenda approval

Recommendation: *It is recommended the Board approve the January 12, 2012, agenda.*

Motion by Todd Childers and seconded by Lisa Cleary to approve the recommendation. Motion carried by a 4-0 vote.

III. Recognitions and reports

Sixth Grade Academic Team – Regional Showcase Winners – Kim Stewart, sponsor, Corbin Intermediate School – Board Chair Croley recognized each member of the Academic Team and allowed the students to explain the competition. She expressed appreciation for how they have represented the school, district and community and provided each member a small gift of appreciation for their accomplishments.

- **Certiport Certification & Test Site** - Vonna Hutson, teacher, Corbin High School – Vonna explained and provided information on the Certiport program. Students, staff, and others will be able to receive “certification” in various technology business areas at the Corbin High School test site, providing wonderful career opportunities. The information sheet from Vonna is enclosed in Board minutes.
- **Hong Kong Students** – Superintendent McNeel announced that 10 exchange students and two educators from Hong Kong are visiting Corbin Intermediate School. One of the students, Yiu Chi Ho (Paul) was in attendance and Chair Croley recognized Yiu Chi Ho (Paul) and welcomed him to Corbin.
- **Technology in the Classroom Update** – Brenda Hammons, curriculum specialist, provided an overview on the district’s focus to enhance the use of technology in the classroom. A two-day seminar will be held on July 31st and August 1st to highlight technology, many of the sessions will be presented by Corbin teachers. A summary report on our technology activities is enclosed in Board minutes.
- **Board Members** – Superintendent McNeel announced that the relationship between the Board members and the superintendent has been a long standing influence on the success of the Corbin school district. He presented to each of the members a historical picture of the Corbin underpass that was taken prior to 1938, the date the Corbin Board office was constructed.
- **Open Comments** – Superintendent McNeel recognized John Siler, principal at Whitley Intermediate School, who is completing the requirements for school superintendent. One of the requirements is shadowing a sitting superintendent. He also introduced Jeff Noble, a news reporter for the Times Tribune.

IV. Minutes and financial management

Recommendation: *It is recommended the Board approve minutes and financial management items.*

Motion by Lisa Cleary and seconded by Todd Childers to approve the recommendation. Motion carried by a 4-0 vote.

1. Approve Board minutes for December 6, 2011 and December 19, 2011
2. Treasurer’s report for December, 2011
3. Bills payable:

Fund 1	General Fund
Fund 2	Special Revenue
Fund 51	Foodservice
Fund 52	Day Care Operations
Fund 310	Building Fund
Fund 320	Capital Outlay
Fund 360	Construction Fund

V. Personnel

Recommendation: *The Board verifies receiving notification on personnel actions taken by Superintendent.*

Motion by Angela Morris and seconded by Lisa Cleary to approve the recommendation. Motion carried by a 4-0 vote.

Employments for 2011 - 2012:

400-Rachel Belew	substitute teacher, district, 12/19/11
400-Hearl Colvin	substitute teacher, district, 12/14/11

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400-Taylor Hendrix	substitute teacher, district, 12/19/11
400-Jimmy Hibbard	substitute teacher, district, 12/19/11
400-Kristen Meeks	substitute teacher, district, 12/19/11
400-Trisha Perry	substitute teacher, district, 12/19/11
400-Tabitha Rainwater	substitute teacher, district, 12/08/11
400-Amanda Wollums	substitute teacher, district, 12/15/11
628-Carolyn Ball	substitute custodian, district, 12/07/11
628-Angel Brown	substitute custodian, district, 12/07/11
628-Suzette Griego	substitute custodian, district, 12/07/11
628-Sonia Peterson	substitute custodian, district, 12/07/11
628-Audrey Reardon	substitute custodian, district, 11/30/11
628-David Smith	substitute custodian, district, 12/07/11
628-Joi Teeguarden	substitute custodian, district, 12/07/11
630-Anita Robinson	substitute instructional monitor, district, 12/09/11
662-Chris Alley	Vision Designs Media Production Specialist, district, 12/19/11
939-John Tyler Harris	assistant track coach, CHS, 12/19/11
949-Erin White	boys/girls track coach, CMS, 12/19/11

Resignations:

Andy Eaton	bus driver, district, 1/04/12
Ashley Lay	21 st Century Site Coordinator, CC, 1/20/12
James Patton	custodian, CPS, 1/19/12

VI. Operations

Recommendation: *It is recommended the Board approve operation items.*

Prior to consideration of the Recommendation: A] Chair Croley asked that Item 7 be pulled out and voted on at the end of the agenda. B] Member Morris requested and received clarification on Item 4, volleyball program at Corbin Middle School.

Motion by Todd Childers and seconded by Lisa Cleary to approve the recommendation, with Item 7 pulled out to the end of the agenda. Motion carried by a 4-0 vote.

1. Approve 2nd Reading on Board Policy 03.112 Certification and Records for Certified Personnel, effective July 1, 2011
2. Approve request for Corbin High School Theatre students to travel to Chattanooga, Tennessee, March 7-11, 2012, to participate in the Southeastern Theatre Competition, and to allocate \$3,500 toward trip expenses, sponsor Schann Mobley

3. Grant request for JROTC to travel to Daniel Boone High School, Gray, Tennessee to compete in drills and ceremonies, January 20-21, 2012, sponsor LTC Rick McClure
4. Approve the creation of a girls' volleyball sport at Corbin Middle School, effective with the current school year; approve head coach extra-service position; and approve annual extra service pay at \$700.00
5. Accept Offer of Assistance from the School Facilities Construction Commission [SFCC] in the amount of \$104,106.00, restricted to school facilities or building bond debt
6. Create the position, approve job description and salary for Redhound Enrichment Summer Program Coordinator, up to 40 hours per week, as needed
7. Renew contract with the City of Corbin to continue operation of the Corbin Center for Technology & Community Activities for 2012
8. Approve purchase of track equipment with Corbin High School Athletic Fund paying \$2,000.00 per year for the next 3 years and the Board agreeing to pay the balance of approximately \$7,900.00
9. Approve request for Family and Medical Leave of Absence for Amber Romines, teacher, Corbin Intermediate, beginning August 8, 2011 and ending on October 17, 2011
10. Approve Leave Without Pay for Amber Romines, teacher, Corbin Intermediate, beginning on October 18, 2011 and ending on January 1, 2012
11. Approve request for Family and Medical Leave of Absence for Michelle Payne, teacher, Corbin Educational Center, beginning September 20, 2011 and ending on January 2, 2012
12. Approve request for Family and Medical Leave of Absence for Arthur C. Phipps, maintenance department, beginning November 4, 2011 and ending January 27, 2012
13. Approve request for Family and Medical Leave of Absence for Lisa Robinson, teacher, Corbin Elementary, beginning November 18, 2011 and ending on January 2, 2012
14. Approve request of extension for Family and Medical Leave of Absence for Lisa Robinson, teacher, Corbin Elementary, beginning January 3, 2012 and ending on February 15, 2012
15. Approve request for Family and Medical Leave of Absence for Stacie Moses, YSC Coordinator, Corbin Intermediate/Middle, beginning on January 2, 2012 and ending on February 24, 2012
16. Approve request for Family and Medical Leave of Absence for Jenny Foley, teacher, Corbin Primary, beginning August 31, 2011 and ending on December 20, 2011
17. Approve request for Family and Medical Leave of Absence for Jennifer Faulkner, teacher, Corbin Elementary, beginning October 17, 2011 and ending on December 20, 2011
18. Amend 21st Century Community Learning Contract with Corbin Housing Authority for an additional 4 hours per week
19. Accept a Fuel Up to Play grant for Corbin Elementary School in the amount of \$3,500.00
20. Change Salary Schedule 121 to include yearly increments
21. Increase the number of days per year worked for Karen Cima, Occupational Therapist by 38 days (increase 261 hours for the year) effective with the 2011-2012 school year

VII. Discussion/action items

1. **Review 2012-2013 Preliminary Draft Budget** – Board Members received a Summary Report on next year's budget and a copy of the Report is enclosed in Board minutes. Superintendent McNeel answered questions and noted that the Budget is similar to last year's budget. No action taken.
2. **Employee Benefits** – Chair Croley and Vice-Chair Cleary noted the value of staff to the success of the school district and that this is the third year for no salary increases. **Motion by Kim Croley and seconded by Lisa Cleary to approve the following motion:**
 - A] **Approve a midyear 1% increase to the teacher salary schedule, effective January 1, 2012** {This will be a 0.5% increase for 2011-2012, since it will be implemented midyear.}
 - B] **Approve a midyear \$400 increase for full-time classified employees, effective January 1, 2012** {This will be a \$200 increase for 2011-2012, since it will be implemented midyear.}; part-time classified employees will receive a prorated amount
 - C] **Declare extra-service positions to be excluded from the increase****Motion carried by a 4-0 vote.**

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3. **Non-Resident Tuition Students** – Open discussion by Board Members was held on setting the tuition rate for Non-Resident Students attending Corbin schools. The current \$1,200 per year rate has been in effect for about 15 years. Motion by Kim Croley and seconded by Lisa Cleary to set the rate at \$1,500 for the 2012-2013 school year. Motion carried by a 4-0 vote.

4. **Set date to review performance of superintendent** – Tuesday, January 31, 2012, at 5:30 pm, was verbally agreed upon by Board Members as the date to hold a Special Board Meeting to review the performance of the superintendent.

5. **KEAT [Kentucky Education Action Team]** – Several Kentucky educational associations and groups have joined together to support public education in the Commonwealth and to provide factual information on the loss of revenue for Kentucky schools. Superintendent McNeel translated the charts produced by KEAT to revenue loss for the Corbin school district. The STATE FUND REDUCTIONS for Corbin Independent Schools, comparing funds received in 2008-2009 with funds received in 2010-2011, are as follows: SEEK [General Fund] reduced \$1,090,500; Textbooks reduced \$70,000; Professional Development reduced \$51,000; Preschool reduced \$26,200; Safe Schools reduced \$27,000; Family Resource Center/Youth Service Center reduced \$39,800.

This school year the Corbin Independent Schools would have an "ADDITIONAL \$1,304,500" to improve student services if the school district were receiving state funding at the 2008-2009 level,

6. **Comments from superintendent** –
 - a. **QZAB** – Notification was received today that the request for Corbin Independent Schools to receive an additional \$2,000,000 for the cafeteria expansion project was denied.
 - b. **Synthetic Marijuana** – On Monday of this week, Corbin school leaders received startling information on the serious problems in the Corbin area on the use of "synthetic marijuana", a chemically produced product 4 to 10 times stronger than natural marijuana. Nearly 200 varieties of synthetic marijuana are legal to sell and use, therefore not a penalty in law. Corbin schools are partnering with UNITE staff to hold small group sessions with students, and staff and to conduct a public forum for the community. Current Corbin Board policy addresses penalties for the use of mind altering drugs.
 - c. **Audit** – Superintendent McNeel noted that in the spring of 2010 bids were taken and awarded on audit services for 2009-2010. Spring last year, the contract was renewed for 2010-2011. The Board, at the February Board meeting, will have the option to renew or bid "audit services" for 2011-2012.
 - d. **Corbin High School Construction Update** – Kevin Cheek provided pictures on the CHS renovation project and Darrell Tremaine announced the good news that school administrators have implemented a plan that moves all staff members out of the classroom construction area. This will allow construction crews to complete the work in a timely manner.

7. **KIDS First Advocacy Conference** – February 22-23, 2012 – Holiday Inn Capital Plaza & Kentucky State Capitol, Frankfort, Kentucky – Board Members are invited to attend.
8. **Knox County Board of Education Rejects Non Resident Student Agreement with Corbin Independent Board of Education** – General discussion on the issue was held. **Motion by Lisa Cleary and seconded by Kim Croley to direct legal counsel for the Corbin Board of Education to appeal to the Kentucky Commissioner of Education the decision of the Knox County Board of Education on the 2012-2013 Non-resident Student Agreement with Corbin Schools. Motion carried by a 4-0 vote.**

VIII. Comments from Board Members

Board Mission Statement and Board Goals - Back in the summer, Board Member Childers provided Chair Croley with suggestions and modifications to the Mission and Goals of the Board. Good open discussion took place on the Mission Statement and each of the Goals. Several suggestions were made, including an additional Goal. Staff will produce a DRAFT of the suggestions and present to the Board for consideration at the February Board meeting.

Operations Item 7 – Renew contract with the City of Corbin to continue operation of the Corbin Center for Technology & Community Activities for 2012 – Member Childers provided information on a recent court decision that may impact the liability to the school district in operating a facility not owned by the district and not being used fully for educational purposes. Legal clarification will be obtained and the item will be considered at the next Board meeting.

Member Morris noted that the report on the Corbin Center for 2011, copy enclosed in Board minutes, did not include the events held at the Center for school activities and the amount this would have cost the district if rental fees were required. Other Board Members agreed that this information would be of value in making decisions on the Center. Administration will compile the information and provide to Board members.

- IX. **Executive session with discussion limited to personnel; threatening litigation; pending litigation; and/or sale of real property - none**
- X. **Adjourn – At 8:50 pm, motion by Lisa Cleary and seconded by Angela Morris to adjourn the meeting. Motion carried by a 4-0 vote.**

Signed,

CHAIR, CORBIN BOARD OF EDUCATION

SECRETARY, CORBIN BOARD OF EDUCATION