

2018 Annual Agenda for Corbin Board of Education

Approved on October 10, 2017 – Corbin Board of Education Meeting

<p>January 11, 2018 Thursday 6:00 pm Corbin High School</p>	<ul style="list-style-type: none"> * installation of Board members & selection of Board Chair & Vice-Chair for terms up to two years * select secretary to the Board, maximum term of four years [current term ends June 2018] * CDIP presentation and informational reports on special education and grants * mid-year formative evaluation of superintendent * review next school year's preliminary draft budget, January 31 deadline * review Board Mission Statement and Goals * approve travel of Board members to KSBA functions; approve superintendent authority to determine surplus property less than \$500 * mid-year student recognitions * Special Education Update
<p>February 15, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * report on media/communication activities in the district * identify selection process for audit firm * consider budget amendments to current budget, March 1 deadline * provide next year school budget allocations to school councils, March 1 deadline * consider contract approval with City of Corbin to operate the Corbin Center & lease busses
<p>March 15, 2018 Thursday 6:00 pm Corbin Middle School</p>	<ul style="list-style-type: none"> * report on Corbin Middle School and Corbin Intermediate * informational reports on technology and personnel operations; update on District Facility Plan * continuation of CDIP presentation, as needed * school councils advise superintendent and Board on next year staffing levels, March 31 deadline * select audit firm
<p>April 12, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * update on PGES/Certified Evaluation Plan * approve each school's staffing and budget allocations for next school year * as needed, school calendar amendments for current school year, deadline April 15 * set times, dates, and locations for end of year student recognition meeting and community forum meeting
<p>May 17, 2018 Thursday 6:00 pm Corbin Intermediate School</p>	<ul style="list-style-type: none"> * reports on Corbin High School/end of year student recognitions (district) * review activity fund budgets * set following year tentative salary schedule for certified personnel, extra service contracts, and classified personnel * annual review of salary schedules and consider salary adjustments * adopt next year's tentative working budget, May 30 deadline * review district "Student Code of Acceptable Behavior" * notify re-employment or non-renewal of certified and classified staff by May 15
<p>June 14, 2018 Thursday 6:00 pm Corbin Center 5:30 Retirees</p>	<ul style="list-style-type: none"> * informational reports on gifted education, transportation, school facilities, and after-school and summer activities * results update on goals in District Comprehensive Improvement Plan {CDIP} * review Board policies & annual evaluation of superintendent * set employee payroll dates for school year, set annual fees, as needed * retiree recognition program
<p>July 12, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * in-district/out-of-district student migration report and, as needed, review out-of-district tuition rates * update on math focus; Corbin Center report * Appoint Calendar Committee * 1st reading on Board policies, as needed * reports on field trips [educational & athletic] and Corbin center
<p>August 16, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * report on school activities for Corbin Preschool or Corbin Educational Center [alternate location each year] * 2nd reading on Board policies, as needed * Data security practices * set tax rates for motor vehicle and public utilities * review annual financial report * within 30 days after receipt of certified assessments, Board sets tax rates; hold public hearing, if needed * reports on ELL and Gifted/Talented
<p>September 13, 2018 Thursday 6:00 pm Corbin Primary</p>	<ul style="list-style-type: none"> * joint report by staff at Corbin Elementary & Corbin Primary Schools * informational report on 1st month of school * adopt working budget, September 30 deadline * report on MAP assessment * approve the measurement, administrative and stability periods for the Affordable Care Act
<p>October 11, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * report on test scores, including KCCT and MAP * review prior year audit report * discussion on school calendar for upcoming school year * enrollment projections
<p>November 15, 2018 Thursday 6:00 pm Corbin Elementary</p>	<ul style="list-style-type: none"> * informational reports on professional development and Titles I/II * consider school calendar for upcoming school year * adjust staffing and instructional allocations to councils
<p>December 13, 2018 Thursday 6:00 pm Corbin Center</p>	<ul style="list-style-type: none"> * approve Section 125 provider * approve student reciprocal contracts with other school districts * informational reports on District Comprehensive Improvement Plan {CDIP} * set Board meeting dates and locations for next calendar year * update the Board's Annual Agenda

** Updates on CMS Building Project & assessment, curriculum, instruction provided regularly

** Student assessment includes ACT, K-PREP, MAP, NAPE, RTI, etc.

The 2018 Regular Board Meetings for the Corbin Board of Education are held at 6.00 pm on the following dates & locations:

Corbin High School Thursday, January 11	Corbin Center Thursday, February 15	Corbin Middle Thursday, March 15	Corbin Center Thursday, April 12
Corbin Intermediate School Thursday, May 17	Corbin Center Thursday, June 14	Corbin Center Thursday, July 12	Corbin Center Thursday, August 16
Corbin Primary Thursday, September 13	Corbin Center Thursday, October 11	Corbin Elementary Thursday, November 15	Corbin Center Thursday, December 13

2018 Dates for Budget Actions:

Review "Draft Budget" for next school year	prior to January 31
Allocate budgets to School Councils	March 1
Make current budget amendments, as needed	March 1
Adopt "Tentative Budget" for next school year	May 30
Set tax rates for motor vehicle & utilities	August
Publish financial statement in newspaper	prior to August 30
Approve Annual Financial Report	July 25 submit to KDE
Adopt "Working Budget" for current school year	September 30
Set tax rates for real and tangible property	30 days after receipt of state certified assessment data

2018 Dates for Personnel Actions:

February 1	Superintendent may begin to appoint employees for next school year
March 1	Provide School Councils staffing and budget allocations
March 31	School Councils advise superintendent and Board on next year staffing levels
April 15	KRS 3.123 Leave of absence persons must notify superintendent in writing, if returning
May 15	Deadline notice of non-renewal to limited contract certified & classified - KRS 161.011[5] & KRS 161.750 [2]
May 15	90 days before 1 st instructional day or May15, whichever occurs earlier, to notify certified staff on reduction of responsibility and salary with specific reason for the reduction – KRS 161.760 [3] {similar notification to classified personnel}
June 15	Limited contract teachers presumed to accept employment for next school year unless notification provided in writing to superintendent
June 15	Notice of Best Estimate of Certified Salary for that year to teachers not later than 45 days before 1 st instructional day or June 15, whichever occurs earlier – KRS 161.760 [1]
July 15	Teachers refusing assignment shall notify superintendent in writing 30 days prior to the 1 st instructional day [KRS 161.760]
July 15	Transfers or changes in appointments of teacher later than 30 days before 1 st student attendance day are limited to those grounds set out in statute – KRS 161.760 [2]
September 15	Adjust staffing allocation budgets to School Councils
October 1	PSD Forms filed with Kentucky Department of Education

2018 Bond Debt Payments

	<u>Amount</u>
January	\$1,191,884.51
February	\$128,295.74 (includes QZAB interest)
March	\$0
April	\$0
May	\$121,052.01
June	\$0
July	\$276,41.44
August	\$281,987.12 (includes QZAB interest)
September	\$0
October	\$0
November	\$392,005.01
December	\$0
Total Bond Payments:	\$ 2,391,645.83

Tentative Bid Schedule:	
<u>March</u> - paper supplies, instructional supplies, school supplies, yearbooks, pictures, gas/diesel fuel, paint and paint supplies, custodial supplies, custodial contracts, insurance, banking services, and audit services.	